

Lessard-Sams Outdoor Heritage Council

Agenda Item Memo

DATE: August 1, 2013

SUBJECT: Executive director's report

Background: The Executive Director asks formal consent to add up to one full time position to the complement of the Council staff. The request is in response to work load issues in the area of accomplishment plan oversight and compliance with statutory requirements for each appropriation.

This additional position would be developed to address accomplishment plan oversight and reporting while improving staff development tracks through incremental addition of responsibility for Council business across all council positions.

Costs for this position would be bridged to the annual budget requests with the use of carry forward funds if necessary.

Suggested Motion: "I move to authorize the addition of one FTE to staff."

Suggested Procedure: Place the motion before the Council, debate and vote.

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